



- Enter
- Tab, Ctrl + Enter
- Select topic / + red - yellow ring, Insert / Branch
- Tools / SmartLayout Settings, Tools / Clean Up, top icon bar / Clean Up
- Tools / SmartLayout Settings / Spacing - Auto Condense
- Tools / SmartLayout Settings off (unlimited levels)
- Tools / Freehand, View / Control Points
- Select branch / ... menu / drag & drop, Edit / copy or cut / paste
- Top right side Outline, has same order as map, drag & drop is working
- Drag with left mouse button
- Select branch / ... menu / Draw Arrow
- Select branch / Insert / Image - Insert Image from file, top icon bar / Image, click to resize >=1px
- Select background / Insert / Image from file, top icon bar / Image / browse
- Select background / top right Format / Map Style, Fonts,Colours,... / Create new xxx option, <= level 8
- Select background / top right Format / Map Style
- Select background / top right Format: Fonts & Colour
- Changing branch colour & shape resets sub branches
- Select branch / top right Format: Colour / Branch
- Select branch / use the format popup: Branch Shape - Colour
- Top icon bar Clean Up, Tools / Clean Up, Tools / SmartLayout Settings
- Branches in subtopics follow colour
- Select branch, Format / Branch Art, top right Format, click branch / use the format popup (if Preferences / View / Show formatting pop-up ON, or View / Show & Hide / Formatting Popup)
- View / Control Points, Shift click: add /remove points, drag points, Tools / Freehand
- Select branch / ... menu / Boundary
- right click boundary / Format / Cloud
- Drag branches as desired
- Insert / Notes, top right Attachments / Notes, right click / Insert / Notes
- Top right Tags, Filter: On
- Select central topic / Edit / Copy
- File / Open
- Select topic / Edit / Paste
- File / Export (= top bar / Action / Share) / OPML
- File / Export (= top bar / Action / Share) / Document / PDF or / Image / PDF, File / Print / use a PDF printer
- Edit / Find, Cmd + f
- Use Tag filter
- Top icon bar Time Map / Status (none, red, yellow, green, completed)
- top icon bar Mode / Project
- View / Show & Hide / Tasks (Time map or Project)
- Top icon bar Time Map, Mode / Project
- Top icon bar Time Map, Mode / Project
- Top icon bar Action / Present, with sliding map effect
- Top icon bar / Flowchart

Smartlayout = automatic placement topics
 Freehand = draw unlimited curved branches
 Control Points = movable points inside curves branches

Interesting
 Top bar / Background
 =right click background / Add - Clear background image,
 top icon bar Background
 Edit / Select / Select Area